

EDUCATION COUNCIL

MINUTES OF THE MEETING HELD ON

Tuesday, November 18, 2014

13:00 Room C408

Membership:

Sarah Bowers	Gerda Krause (Chair)	Lyndon Salas
Jacqueline Bradshaw	Erika Li (a)	Roger Semmens
Lynn Carter (Vice-Chair)	Julie Longo	Jan Smith*
Kevin Craib	Robin Macqueen	Tomo Tanaka
Elliott Grubner	Clayton Munro*	Stefanie Thomas*(a)
Kathy Hanson	Bradley O'Hara	Lane Trotter*
Margaret Heldman	Tyler Petersen	Joyce Wong
Ian Humphreys	Emily Rowlandson	Gayleen Wren

Guests: --

Regrets: E Li, S Thomas

Minutes: Susan Smith

*non-voting

(a) absent

1. CALL TO ORDER/WELCOME

G Krause called the meeting to order at 1300 hours, upon declaration of a quorum. New members T Petersen and E Rowlandson were introduced to Council.

2. APPROVAL OF AGENDA

IT WAS MOVED by B O'Hara, seconded by J Bradshaw that the agenda be approved.

MOTION CARRIED

3. APPROVAL OF MINUTES

IT WAS MOVED by S Bowers, seconded by L Carter that the minutes of the meeting held October 21, 2014 be approved.

MOTION CARRIED

4. CURRICULUM

A) LANGARA SCHOOL OF MANAGEMENT

a) Discontinued Course

i) MARK 1250 – Integrated Marketing Communications

The LSM has never run this course, and offers another course with the same title (MARK 2400). Therefore it is recommended that MARK 1250 be discontinued.

IT WAS MOVED by J Bradshaw seconded B O'Hara that the discontinuation of *MARK 1250 – Integrated Marketing Communications* be approved by Education Council.

MOTION CARRIED

b) New Course Proposals

i) BUSM 4195 – Special Topics in Business

i) INTB 4195 – Special Topics in International Business

These special topics courses were created to offer opportunities for students to take electives in current topics in business and international business. The course content will change from semester to semester, utilizing the knowledge and expertise of faculty and business partners to deliver the courses.

IT WAS MOVED by J Bradshaw, seconded by L Carter that both new courses *BUSM 4195 – Special Topics in Business* and *INTB 4195 – Special Topics in International Business* be approved by Education Council.

MOTION CARRIED

The following courses were designed for the Post Degree Diploma in Business Administration and Post Degree Diploma in Marketing Management, and would be restricted to students in those programs.

i) BUSM 4810 – Operations Management

Material will cover the kinds of decisions firms need to make in order to run an efficient and profitable operation, covering strategy, quality management, demand planning, scheduling and process design for manufacturing and services.

ii) BUSM 4820 – Negotiation Skills

This course explores core concepts and theories in the psychology of bargaining and negotiation, the dynamics of interpersonal and inter-group conflict, and conflict-resolution in the context of competitive situations.

iii) FMGT 4810 – Managerial Accounting

This course will primarily focus on providing information to an organization's management for maximizing operating efficiency and profitability. The final exam is weighted at 40% of the total grade as a requirement for articulation by the Chartered Professional Accountants Association.

iv) MARK 4810 – Social Media Strategy

Students in this course will learn the fundamental principles and techniques for designing and developing effective social media goals. Course work will include auditing of an organization's current social media status, developing appropriate content, and use of analytics to track progress.

IT WAS MOVED by J Bradshaw, seconded by B O'Hara, that the new courses *BUSM 4810 – Operations Management*, *BUSM 4820 – Negotiation Skills*, *FMGT 4810 – Managerial Accounting*, and *MARK 4810 – Social Media Strategy* be approved by Education Council.

MOTION CARRIED

c) Course Change

i) BUSM 4200 – Strategic Management

The proposal adds prerequisites to better prepare students for this course, and to address concerns that students leave their qualifying employment requirement until too late in the program, and consequently may have difficulty in completing the program in a timely manner. The change will specify that the prerequisite 90 credits (including CMNS 2228) should be from the BBA program, and will add *BUSM 3000*, *COOP 2301* or *COOP 2303* as prerequisites.

IT WAS MOVED by J Bradshaw, seconded by G Wren that the prerequisite change in *BUSM 4200 – Strategic Management* be approved by Education Council.

MOTION CARRIED

B) CO-OP EDUCATION & INTERNSHIP

a) Global Change

i) BUSM 2300 to be renamed COOP 2300

This course is delivered by the Co-op Department, and is open to all students. The proposal to rename as a "COOP" course will eliminate confusion. The global change will ensure BUSM 2300 and BUSM 1310 are listed as equivalent to COOP 2300, and will ensure the change is reflected in curriculum and admission requirements for Co-op programs.

IT WAS MOVED by G Wren, seconded by K Craib that the renaming of BUSM 2300 to COOP 2300, and associated global changes, be approved by Education Council.

MOTION CARRIED

b) New Courses

- i) COOP 2302 – Co-op Work Placement I Part 1
- ii) COOP 2303 – Co-op Work Placement I Part 2
- iii) COOP 2502 – Co-op Work Placement II Part 1
- iv) COOP 2503 – Co-op Work Placement II Part 2
- v) COOP 3302 – Co-op Work Placement III Part 1
- vi) COOP 3303 – Co-op Work Placement III Part 2
- vii) COOP 4302 – Co-op Work Placement IV Part 1
- viii) COOP 4303 – Co-op Work Placement IV Part 2

These new courses will introduce the opportunity for students to do one placement over two terms, in response to preferences indicated by many students and employers for part-time placements. Each pairing of courses is equivalent to an existing single course, e.g. COOP 2302 and COOP 2303 are equivalent to COOP 2301. Students must complete both Part 1 and Part 2 of each placement in order to receive credit.

IT WAS MOVED by G Wren, seconded by L Carter that the new courses *COOP 2302, COOP 2303, COOP 2502, COOP 2503, COOP 3302, COOP 3303, COOP 4302, and COOP 4303* be approved by Education Council.

MOTION CARRIED

c) Course Changes

- i) COOP 2301 – Co-op Work Placement I
- ii) COOP 2501 – Co-op Work Placement II
- iii) COOP 3301 – Co-op Work Placement III
- iv) COOP 4301 – Co-op Work Placement IV

For each of these courses, the calendar description will be updated to state that students may receive credit for either the full-time Co-op work term course or its equivalent part-time Co-op courses, e.g. *COOP 2301* or *COOP 2302 and COOP 2302*.

IT WAS MOVED by G Wren, seconded by D Bradley that the proposed calendar description changes in *COOP 2301, COOP 2501, COOP 3301 and COOP 4301* be approved by Education Council.

MOTION CARRIED

C) EDUCATION ASSISTANT

a) Course Change

- i) EDAS 1100 – Behavioral Theory
- ii) EDAS 1110 – The Process of Learning
- iii) EDAS 1120 – The E.A. Role in the Education System
- iv) EDAS 1140 – Child and Adolescent Development in the School Context
- v) EDAS 1111 – Practicum I
- vi) EDAS 1211 – Practicum II
- vii) EDAS 1311 – Practicum III
- viii) EDAS 1200 – Supporting Positive Behaviour
- ix) EDAS 1210 – Supporting Learning
- x) EDAS 1130 – Supporting Personal Care
- xi) EDAS 1230 – Supporting Student Communication

In each course, the proposal would update and improve the calendar description to more accurately reflect the course learning outcomes, and to make all the course descriptions more consistent.

IT WAS MOVED by G Wren, seconded by R Semmens that the revised calendar descriptions for EDAS courses be approved by Education Council.

MOTION CARRIED

D) PROFESSIONAL PHOTOGRAPHY

a) Program Change

i) Professional Photography

The proposed changes will align the program's admission requirements with the college's admission requirements. Changes include addition of "19 years of age or older", deletion of high school Math requirements and reducing LET score from 3 to 2 for entrance purposes, although LET 3 or equivalent is required to complete the program. Other English requirements are updated, and students will no longer be required to provide proof of career interest.

IT WAS MOVED by T Tanaka, seconded by J Longo that the proposed admission requirements for the *Professional Photography* program be approved by Education Council.

MOTION CARRIED

b) Course Change

i) PHOT 1100 – Photographic Foundations I

T Tanaka noted that this is a general studies survey course which is open to all students. The proposal would update the calendar description and course content to clarify learning outcomes and reflect technological changes in the industry, with increased emphasis on digital image capture.

IT WAS MOVED by T Tanaka, seconded by K Craib that proposed revisions in description and content of *PHOT 1100 – Photographic Foundations I* be approved by Education Council.

MOTION CARRIED

E) JOURNALISM

a) New Course

i) JOUR 2380 – Civic Reporting

This new 2nd year course will replace JOUR 2378 - Advanced Reporting, which is outdated. The new course will incorporate multi-media skills and focus on civic reporting, beat reporting, and enterprise reporting. Students will use advanced journalism techniques, including social media, data visualization, multi-platform presentation and investigation to develop story proposals and coverage of a defined municipal beat. Students will also learn about the roles and responsibilities of local government agencies. JOUR 2380 will be offered starting Fall 2015.

IT WAS MOVED by T Tanaka, seconded by J Longo that the new course *JOUR 2380 – Civic Reporting* be approved by Education Council.

MOTION CARRIED

b) Discontinued Course

i) JOUR 2378 – Advanced Reporting

The course content is outdated and will be replaced by the new course *JOUR 2380 – Civic Reporting*.

c) Global Change

i) Replace JOUR 2378 with JOUR 2380

A global change will ensure all references to the old course are replaced and graduation requirements are updated accordingly. As of the 201530 semester, students will take JOUR 2380 instead of JOUR 2378. Any students who took JOUR 2378 prior to 201530 will be allowed to substitute JOUR 2378 for JOUR 2380 in order to graduate.

IT WAS MOVED by T Tanaka, seconded by J Longo that both the discontinuation of *JOUR 2378* and the global change to replace *JOUR 2378* with *JOUR 2380* be approved by Education Council.

MOTION CARRIED

F) DESIGN FORMATION

a) Global Change

- i) Prerequisite change in DSGN Studio courses

Although the Design Formation program Notes indicate that a minimum grade of 'C' in each Studio course is required to progress through and graduate from the program, the prerequisite listings for each DSGN course do not currently specify a minimum grade. Therefore, the Design Formation department proposes adding the minimum grade of 'C' to each prerequisite DSGN studio course to ensure that students cannot register in the next level of DSGN studio courses without meeting this requirement.

IT WAS MOVED by T Tanaka, seconded by J Longo that the global prerequisite revision in DSGN Studio courses be approved by Education Council.

MOTION CARRIED

G) BIOLOGY

a) Course Change

- i) BIOL 2292 – Health Science IV: Pathophysiology
ii) BIOL 3192 – Health Science V: Pathophysiology

K Hanson noted that these courses are part of a trio of Nursing support courses, which have already been revised to correspond with changes in the Nursing program. This proposal would delete corequisites and update the prerequisites. Corequisites are not recommended for these courses because there are many students who need upgrades in one or two of their Term 4 required courses and this change will eliminate the necessity of giving registration overrides. Adding a Nursing prerequisite in each course (NURS 2163 and NURS 2263, respectively) will provide clarity for students and prevent them from registering in the Biology course ahead of their scheduled term in the Nursing program.

IT WAS MOVED by K Hanson, seconded by L Carter that the prerequisite/corequisite changes in *BIOL 2292 – Health Science IV: Pathophysiology* and *BIOL 3192 – Health Science V: Pathophysiology* be approved by Education Council.

MOTION CARRIED

H) CHEMISTRY

a) Course Change

- i) CHEM 1118 – Intermediate Chemistry

The proposal would modify course content to more closely align with the current B.C. Chem 12 curriculum, since CHEM 1118 is intended for students who have not completed Chem 12 with a grade of 'B' or higher. The changes will also increase emphasis on content that will be removed from first year Chemistry curriculum (CHEM 1120/1220) in upcoming changes, and learning outcomes have been revised. Chem 1118 will continue to emphasize lab work and problem solving over Chem 12.

IT WAS MOVED by M Heldman, seconded by J Bradshaw that the content and learning outcomes changes in *CHEM 1118 – Intermediate Chemistry* be approved by Education Council.

MOTION CARRIED

I) LANGARA SCHOOL OF NURSING

a) Program Change

- i) Nursing Transition Program

M Heldman noted that the Nursing Transition Program is a one-year part-time bridging program that has been offered for Licensed Practical Nurses (LPNs) and Registered Psychiatric Nurses (RPNs), who after completion will transition into the full-time Bachelor of Science in Nursing in Term 4. However, recent changes in the RPN qualifications have made RPNs ineligible for the NTP program. Therefore this proposal would remove references to RPN from the admission requirements.

IT WAS MOVED by M Heldman, seconded by J Bradshaw, that the revised admission requirements in the *Nursing Transition Program* be approved by Education Council.

MOTION CARRIED

b) Course Change

i) NURS 1103 – LPN/RPN Bridging Course

This course was moved to Term 1 of the Nursing Transition Program effective 201330. Since ENGL 1129 and BIOL 1191 are required courses in Term 2, they need to be removed as prerequisites for NURS 1103. The proposal would also delete the corequisite BIOL 2290, as it has been replaced by BIOL 2192 which is a required course in Term 3. And as RPNs (Registered Psychiatric Nurses) are no longer eligible for the NTP, the proposal removes the RPN reference, to re-title the course *LPN Bridging Course*.

IT WAS MOVED by M Heldman, seconded by B O’Hara, that the proposed revisions in *NURS 1103 – LPN/RPN Bridging Course* be approved by Education Council.

MOTION CARRIED

5. Other business

A) Academic Dates for 2015-2016

J Smith presented the proposed schedule of academic dates from Fall 2015 through Summer 2016, with three options for Fall 2015, which will be compressed due to the timing of the Labour Day holiday. “Option A” would have one fewer instructional day than the other two options, but would allow a study day before the start of final exams, and requires fewer exams to be scheduled during weekends and evenings, when college services are limited. This option had been recommended by the Deans and Division Chairs Committee.

IT WAS MOVED by J Bradshaw, seconded by R Semmens that the proposed schedule of academic dates for 2015-2016, with “Option A” for Fall 2015, be approved by Education Council.

MOTION CARRIED

B) Policy Revision - F1001:Credentials

Revisions will clarify the definition for Program Grade-Point Average (PGPA) and the credit requirement for Post-Degree Diploma as “31 or more credits of course work...” (Section 3.2), and corrects the number of credits required (15) for a Citation credential. Section 3.4 (Minimum Number of Credits to be Completed at Langara College) was revised to allow an exemption for an approved exchanged program.

IT WAS MOVED by R Semmens, seconded by L Carter that the proposed revisions in *Policy F1001: Credentials* be approved by Education Council.

MOTION CARRIED

6. For Information

G Krause reminded Council that Continuing Studies proposals are presented to Education Council for information, except for programs having student loans eligibility, which require approval.

A) CONTINUING STUDIES

IT WAS MOVED by B O’Hara, seconded by T Tanaka that the following Continuing Studies certificate program revisions be received by Education Council for information.

a. Certificate Program Revisions

- i) Advertising Copywriting Certificate Program
- ii) General Business Management Certificate
- iii) Small Business Management Ownership Certificate
- iv) Professional Dog Walker Certificate – Level I

MOTION CARRIED

IT WAS MOVED by J Bradshaw, seconded by L Carter, that the following new Continuing Studies certificate programs be received by Education Council for information.

b. New Certificate Programs

- i) Advanced Dog Walking Professional Certificate Program
- ii) Therapeutic Touch Practitioner Certificate

In consideration of concerns raised by T Petersen about the Therapeutic Touch Practitioner Certificate proposal, it was agreed that the Education Council Chair would contact the Dean of Continuing Studies to clarify information contained in the proposal regarding recognition by the College of Registered Nurses.

MOTION CARRIED

7. ADJOURNMENT

IT WAS MOVED by J Longo that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 1403 hours.